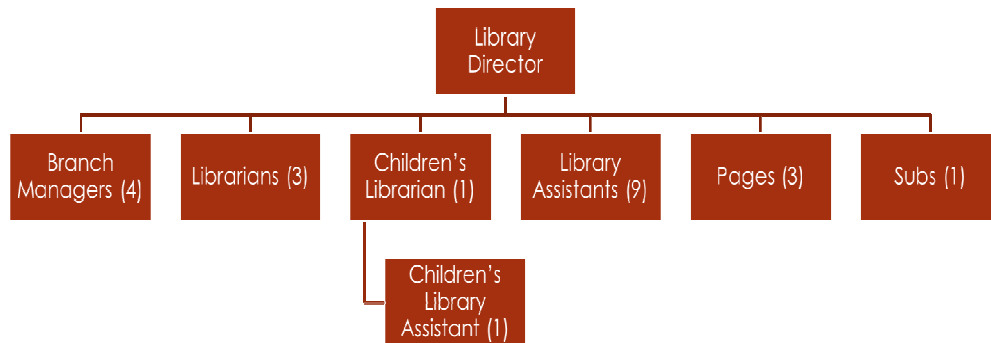


# Organizational Chart



# 2018 Annual Report

## Shawano County Library



**Inform, inspire, enrich, & entertain**

128 S. Sawyer Street  
Shawano, WI 54166  
(715) 526-3829  
shawanolibrary.org  
sha@shawanolibrary.org



### MAIN LIBRARY & DELIVERY SERVICE

128 S. Sawyer Street  
Shawano, WI 54166  
(715) 526-3829

Mon 8am-8pm  
Tue-Thu 8am-6pm  
Fri 8am-5pm  
Sat 9am-1pm

### BIRNAMWOOD

337 S. Main Street  
Birnamwood, WI 54414  
(715) 449-3120

Mon & Wed 2-8pm  
Tue & Thu 10am-5pm  
Sat 9am-12pm



### BONDUEL

125 N. Washington Street  
Bonduel, WI 54107  
(715) 758-2267

Mon & Wed 3-7pm  
Tue & Thu 9am-5pm  
Sat 9am-12pm



## 2018 Highlights & 2019 Goals

### Countywide Consolidation ~ Year 1

In August 2017, the Shawano County Board of Supervisors approved countywide consolidation of the six public libraries within the county. The consolidated library took effect on January 1, 2018. A new library board was formed, consisting of 9 members: 2 county board members, 1 school district representative and 1 representative from each community with a library.

### Needs Assessment

Through capital improvement project funds, Library Strategies was hired to complete a needs assessment, which focused on services offered to the public as well as a facility assessment for the Main Library. The assessment revealed a higher than average number of programs offered and program attendance as well as circulation when compared to peer libraries. The Main Library facility continues to encounter significant issues due to aging, with a recommendation to build a 35,000-40,000 square foot, one-level library by 2030.

### National Conference Presentation

Three library staff were selected to attend the annual conference held by Association of Rural and Small Libraries (ARSL) to present a workshop on planning and implementing escape room programs in public libraries. ARSL is a national, professional library organization. Shawano County Library begin offering escape room experiences in October 2017, to great success and demand from the public.

### 2019 Goals

- Implement 50% of the short-term goals recommended in the Needs Assessment
- Meet Tier 1 of the Wisconsin Public Library Standards for 30% of the standards

## Circulation

Items Circulated	
Adult	59,455
eBooks	17,430
Media	50,261
Children's	65,748
Teen	8,794
Periodicals	2,396
Other Items	935
Renewals	38,640
<b>Total Circulation</b>	<b>243,659</b>

## Programs

Children's Programs	357
Children's Attendance	6,172
Teen Programs	67
Teen Attendance	253
Adult Programs	206
Adult Attendance	1,406
Outreach Events	116
Outreach Attendance	3,668
<b>Total Programs</b>	<b>746</b>
<b>Total Attendance</b>	<b>11,499</b>

## Collections

Items Owned	
Print	113,497
Media	14,389
eBooks	212,803
Other Items	2,652
<b>Total Owned</b>	<b>343,341</b>
<b>Items Added</b>	<b>7,915</b>

## Other Services

Internet Usage	20,825
Wireless Usage	13,810
Patron Visits	129,639
Community Meetings	655
Library Cardholders	16,530

# Circulation & Services

## Locations

### MATTOON-HUTCHINS

311 Slate Avenue  
Mattoon, WI 54450  
(715) 489-3333

Tue 2-6pm  
Wed 10am-2pm



### TIGERTON

221 Birch Street  
Tigerton, WI 54486  
(715) 535-2194

Tue 12-7pm  
Wed-Fri 12-5pm  
Sat 9am-12pm



### WITTENBERG

302 S. Cherry Street  
Wittenberg, WI 54499  
(715) 253-2936

Winter      Mon, Tue, Thu 2-7pm  
              Wed & Fri 10am-5pm  
              Sat 9am-12pm  
Summer     Mon, Tue, Thu 2-7p  
              Wed & Fri 10am-5pm



## Library Board

Milt Marquardt, President ~ County Board  
 Krisy Bogacz, Vice President ~ School Rep  
 Trisha Hoffman, Secretary ~ Village of Tigerton  
 Sharon Beversdorf ~ Village of Wittenberg  
 Marsha Hoeffs ~ City of Shawano  
 Mike McClelland ~ County Board  
 Gina Shatters ~ Village of Bonduel  
 Julayne Stadler ~ Village of Birnamwood  
 Jeff Steig ~ Village of Mattoon

## Friends of Shawano County Libraries, Inc.

Lolly Bower, President	Anita Hartman
Rosie Rueckert, Vice President	Deb Harvey
Kay Schroeder, Secretary	Marlene Krema
Marsha Hoeffs, Treasurer	Mike McClelland
Lenore Behnke	Jean Nelson
Jeanne Cronce	Harlan Pygman
Peggy Garefino	Geri Van De Loo

### FRIENDS HIGHLIGHTS

Held summer book sale & fall basket auction  
 Complimentary coffee & tea for patrons  
 Funded all children, teen & adult programs  
 Enhanced circulating collections for patrons  
 Funded community book giveaways  
 Funded hoopla digital library  
 Funded technology upgrades in branches  
 Supported professional development of staff

# Library Board & Friends

## Budget

### Expenditures

Salaries/Benefits	\$492,380
Circulating Collections	80,596
OWLSnet Membership	58,859
Utilities & Garbage	28,248
Contracts	26,378
Supplies	27,058
Insurance	10,852
Equipment	6,215
Delivery Service	1,060
Travel/Training	1,125
Building Maintenance	2,276
Postage & Printing	1,221
Audit & Blanket Bond	631

**TOTAL** \$736,899

### Revenues

Shawano County	\$718,722
Fines	10,888
Gifts/Memorials	16,889
Refunds & Fees	11,950
Photocopies	2,691
Room Rentals	2,281
Sales	3,625
Youth Grant	1,700
Reimbursement	1,184
Interest	5
	<b>\$769,935</b>

### GRANTS RECEIVED

Friends of the Library	Programs & Services	42,720
Nicolet Federated Lib System	Circulating Collections	\$4,326
Patron Memorials	Programs/Collections	\$9,785
Patron Donations	Programs/Collections	\$2,975
Nicolet Federated Lib System	Youth Services	\$1,700
Nicolet Federated Lib System	Continuing Education	\$1,500
Organization Donations	Programs/Collections	\$1,294
Business Sponsorships	Programs/Collections	\$575